

## **Waterloo Park District – Meeting Minutes February 12, 2025**

**Call to order:** Meeting called to order at 7:00 p.m. at Waterloo City Hall, 2<sup>nd</sup> Floor Conference Room, 100 W. Fourth Street, Waterloo, Illinois, with President Gardner presiding.

**Roll call:** Commissioners Buettner, Haentzler, Pfund, and President Gardner were physically present. Commissioner Nolte had previously notified President Gardner that he would be absent for this meeting. Treasurer Bradley, Secretary/Attorney Schimpf, and Waterloo Alderman Jim Trantham (Park District Liaison) were also present. Superintendent Don Prater was absent due to illness.

**Meeting minutes and agenda:** The agenda was posted at both 318 N. Library Street and 100 W. Fourth Street, Waterloo, Illinois in compliance with the Open Meetings Act. Agenda approved by voice vote on motion by Buettner, second by Haentzler. The Board approved the minutes of the January 8, 2025, regular meeting by unanimous consent.

**President's report:** President Gardner did not have any executive actions to report.

**Guests:** See attached list. No guests desired to speak at this portion of the meeting.

**Correspondence:** The following items of correspondence were discussed:

- President Gardner reported that the local Girl Scout troop had reached out to her about their annual campout at Konarcik Park. They will make a presentation at the March 2025 meeting. President Gardner had also received a tree memorial request that she will forward to Superintendent Prater.
- The District received a letter from the City of Waterloo extending the banner program that the District currently participates in for a third year.
- Commissioner Pfund reported that Rain Drop has not responded to her last two emails regarding the completion of the Waterloo Community Splash Pad.
- Commissioner Pfund reported that she spoke with the Illinois Department of Public Health. The District will receive the permit renewal notice for the Waterloo Community Splash Pad in the mail sometime at the end of February or the beginning of March .
- Secretary/Attorney Schimpf reported that three letters from Mr. Tony Grasso would be available for review in the Park District Office.

**Treasurer's report:** Treasurer Bradley distributed a preliminary budget to all the commissioners and President Gardner has discussed pay increases in individual conversations with all commissioners. No objections were noted to the preliminary budget and proposed pay rates. Secretary/Attorney Schimpf and Treasurer Bradley will

draft the budget ordinance in accordance with this information. The Treasurer's report was approved by voice vote on motion by Pfund, second by Buettner.

**Submission & approval of bills:** In addition to the list of bills submitted prior to the meeting for commissioner review, Treasurer Bradley noted that we received our annual dues invoice from the Illinois Association of Park Districts for \$1,695. A motion by Haentzler, seconded by Pfund, passed by voice vote to pay all bills.

**Superintendent's report:** Commissioner Pfund relayed the following information from Superintendent Prater. Superintendent Prater met with Craig Sanders to make minor repairs to the Waterloo Community Splash Pad. A split rail fence at Konarcik Park was damaged during the ice storm.

**Attorney report:** The budget ordinance will be available for public inspection at the Park District Office from 10AM to 5PM on March 3-7, 2025. The budget hearing will occur immediately prior to the regular March meeting at 6:30PM. No annexation ordinance for the year 2024 was necessary because the city did not annex any territory.

**Discussion of Policy on District Meeting Procedures:** The Board discussed changes to the existing policy that included upping the allowable monetary threshold for non-agenda motions and adding an additional public comment period at the conclusion of meetings. Secretary/Attorney Schimpf will revise the existing policy for approval at the March meeting.

**Discussion of Communications Policy:** The Board discussed possible changes to the existing policy that included placing meeting agendas on the District Facebook page prior to meetings and posting minutes on the website. Secretary/Attorney Schimpf will revise the existing policy for approval at the March meeting.

**Ordinance 261:** Secretary/Attorney Schimpf explained that this ordinance sets the qualifications for commissioners and establishes procedures for when the terms of office begin and end. Commissioner Haentzler moved to waive the reading of Ordinance 261. The motion was seconded by Pfund and approved in a voice vote. Upon a motion by Buettner, seconded by Haentzler, the Board approved Ordinance 261 by a vote of 4-0 with all present members voting YES and Commissioner Nolte absent.

**Comprehensive planning:** After a short discussion, President Gardner tabled the topic until the new Board is seated at the May, 2025 meeting.

**Koenigsmark/Optimist Skate Park:** Nothing to report.

**Konarcik Park:** President Gardner reported that she will work with Superintendent Prater to facilitate installation of the new disc golf signs .

**Lakeview Park:** Nothing to report.

**Lions Park:** The District has not received the proposal from the Waterloo Lions Club for their desired Lions Park renovations.

**William Zimmer Park:** Nothing to report.

**New/other business:** None.

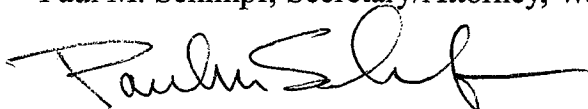
**Commissioner comments:** None.

**City Liaison comments:** None.

**Next meeting:** Wednesday, March 12, 2025, at 7PM in the upstairs conference room at Waterloo City Hall. The budget hearing will take place prior to the meeting at 6:30PM.

**Adjournment:** The meeting adjourned via unanimous consent at 7:37PM.

Paul M. Schimpf; Secretary/Attorney, Waterloo Park District



Approved 12 Mar 2025